

Board Policy

Descriptor Code: GBRC

Professional Personnel Work Loads

Date: August 4, 2004

The minimum work day is defined as eight hours. The eight hours per day is 7 ½ hours of teaching and ½ hour preparation for instructional planning.

A teacher work week will be 40 hours, five days per week, Monday through Friday.

Teachers are expected to remain on school grounds during the work day unless otherwise specifically approved by the school principal.

As part of their workload, teachers are expected to perform such duties as teaching and teacher preparation, staff meetings, conferences with students and parents, planning conferences and related school activities in the community, and extra-class responsibilities, whether or not these activities fall into the hours during which they are required to be on duty at their school. Teachers will be notified of extra work times in advance if possible.